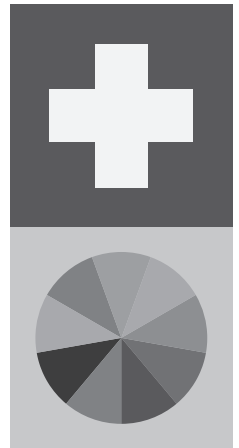
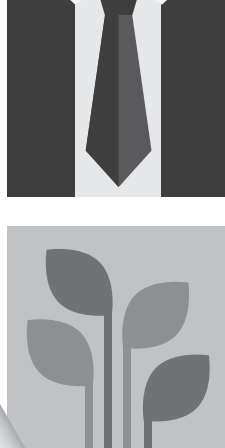
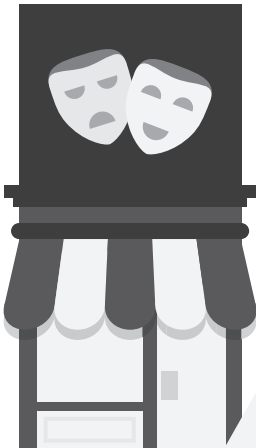
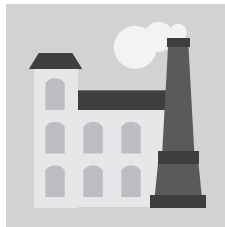
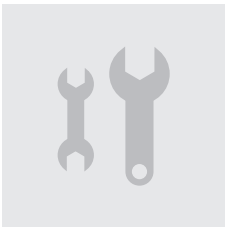
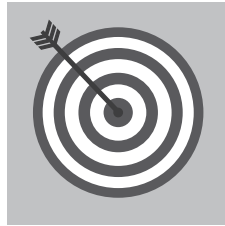


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Careers Advice Plus

For Schools and Colleges

The Prospects Quality Award in Careers Education, Information, Advice and Guidance.



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About the Prospects CEIAG award

The Quality Award in Careers Education, Information, Advice and Guidance (CEIAG) from Prospects is designed to accredit good practice and encourage development in schools, academies, colleges, special schools and PRUs / short stay schools. The Award is supported by a partnership of Prospects, local authorities, schools and colleges.

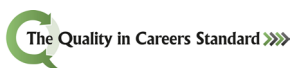
The standards are regularly reviewed and updated to reflect local and national developments.

If a school or college is accredited with this award, it can feel confident it is meeting national requirements and good practice guidelines. Accreditation is normally for 3 years.

Why have quality awards?

Quality Awards are in line with national recommendations. Standards have been found to give careers / IAG work a higher profile; increase the involvement of senior managers in careers/IAG work; and lead to more structured and progressive careers programmes. They help institutions improve and develop their careers work.

Holding a nationally validated CEIAG award demonstrates to those outside the institution (for example OfSTED) that a high standard has been reached.



What does the award cover?

Evidence must meet the performance criteria for each of 9 units covering all aspects of careers work:

- A. Policy and Management
- B. Review and Evaluation
- C. Planned Programme of Careers Education
- D. Information
- E. Experience of the World of Work
- F. Individual Guidance, Personal Planning and Transition Support
- G. Work with Parents and Carers
- H. Equality and Diversity
- I. Learner Voice

What is the process for achieving the award?

Following registration, the institution will complete a self-evaluation against the award standards for each of the 9 units above. Institutions will benefit from consultancy support at this stage of the process.

Completion of each of the 9 units involves:

- an evaluative commentary which provides a route map through the self-evaluation and accompanying evidence
- the self-assessment
- examples of accompanying evidence, with some items being mandatory for example policy, programme and development plan, plus a list of other evidence available on request.

Evidence and accompanying commentaries can be submitted in traditional hard copy or as an electronic portfolio.

Assessors will:

- examine the portfolio
- arrange a site visit to meet key staff, talk to young people and see any evidence not in the portfolio for example pupil work or a careers library.

The Quality Award Accreditation Board will:

- view and sample all submitted portfolios
- read the assessors' reports and confirm their recommendations to award (or defer)
- authorise certificates and use of logos on stationery and websites.

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